



## **EAST FARLEIGH PRIMARY SCHOOL CHARGING AND REMISSIONS POLICY 2016**

**Requests for all contributions by parents are “at cost”. The school does not seek to make a profit or use the income from other parents to subsidise those who are unable to contribute.**

### **Outside non-residential visits**

Voluntary contributions are requested towards the cost of most outside visits. Parents are aware there is no obligation to contribute and no pupil will be excluded if his/ her parents are unwilling or unable to contribute. However, the proposed activity or visit may be cancelled if insufficient contributions are received.

### **Residential visits**

Parents are asked to bear the cost of residential visits organised by the school. Those parents who are unable to afford the cost of the visit are informed of the possibility of the school obtaining help on their behalf. Residential visits are optional, although it is strongly recommended that children take part.

### **Visiting speakers and entertainment**

Throughout the year the school arranges for a number of visiting speakers and entertainers. Many of these visits are free of charge. Where a charge is incurred; visits with a close link to the curriculum are often wholly or in part subsidised by the school. If the visit is largely for entertainment then a voluntary contribution is requested or subsidy may be received from the “Friends of East Farleigh”

### **Clubs and after school activities**

Clubs and afterschool activities may in some circumstances incur a charge. Clubs which require an external paid coach or use of materials will be charged at cost.

### **Pupil Premium**

Families and children in receipt of the pupil premium allowance may be entitled to funding for the full or partial cost of school events incurring a fee or contribution. If you think this may apply, in the first instance, please contact the Headteacher.

### **Financial Hardship**

Parents who are experiencing hardship and unable to pay or make a voluntary contribution can make a request to the Headteacher for dispensation. In the first instance parents are asked if they can make a small donation towards the cost, if circumstances are appropriate the Headteacher may choose to waive the costs.

### **Lettings policy:**

The school has a lettings policy (updated 2014). The standard hourly letting charge for the school hall and toilets is £50 per hour, at the Headteachers discretion.